

**Proceedings**  
**of**  
**the**  
**5<sup>th</sup> Annual General Meeting**  
*of*  
**THE GREEN ORCHID HOUSING SOCIETY,**  
**RADHANAGAR, GUWAHATI-781022**  
**HELD ON 5<sup>TH</sup> JANUARY 2025**

**PROCEEDINGS OF THE 5<sup>th</sup> ANNUAL GENERAL MEETING OF THE MEMBERS OF THE GREEN ORCHID HOUSING SOCIETY, RADHANAGAR, GUWAHATI-781022 HELD ON 5<sup>TH</sup> JANUARY 2025 AT 11:00 A.M AT THE PREMISES OF THE GREEN ORCHID HOUSING SOCIETY, RADHANAGAR, GUWAHATI-781022.**

The 5<sup>th</sup> Annual General Meeting of the Green Orchid Housing Society was convened on 5<sup>th</sup> January 2025 at 11:00 AM at the premises of Green Orchid Housing Society. According to the attendance register, out of 28 Flat Owners, only 17 Flat Owners were present. Once the quorum was established within one hour of the scheduled time, Advisor Shri Gopal Das, advised the President to proceed with the meeting.

Assistant Secretary Sri Bibhu Roy asked Mrs. Pallabi Dutta, Secretary to take the chair at the Dias. Secretary Mrs. Pallabi Dutta invited Sri Parimal Gogoi, Treasurer, to assume the position of Observer of the meeting at the Dias. The President addressed the gathering, welcomed the participants. President confirmed that since the quorum was established, the meeting should proceed as per the rules. The meeting continued as advised, with the President reading out the agenda.

**Agenda No. 1: Registration / attendance of the members**

**Members present: As Per Attendance Register**

**Agenda No. 2: Taking Chair by the President**

President Shri B.N. Jha took his respective Chair and thanked all the members. He requested all the members to actively participate in the discussion and cooperate to make the meeting successful.

**Agenda No. 3: Introduction with the members / Felicitation**

After the President took his seat, the members present introduced themselves. Green Orchid Society presented a traditional Gamocha and a certificate as a token of love and respect to our flat resident Hon'ble Faristha Yasmin who represented India at the 16<sup>th</sup> International Conference on Mercury as a Global Pollutant was held from July 21-26 in Cape Town, South Africa and made Assam and India proud. Hon'ble Yasmin madam accepted the greetings and appreciated the works of the Society. In addition, Ms. Yasmin presented an account of the various activities in which she is involved and delivered a fruitful speech.

**Agenda No. 4: Discussion on last minutes of last Annual General Body Meeting of the society as well as General Body Meeting and the action taken thereon by the Secretary.**

Secretary Mrs. Pallabi Dutta highlighted the developmental jobs and activities carried out during the year 2024. In her speech she said that the Resolution No. 16 is yet to be implemented, Resolution No. 19 has been partially resolved and resolution No. 24 will be implemented from this year. Except above three resolutions, all other resolutions of the preceding year have been successfully executed.

**Agenda No. 5: To consider and adopt the Annual Report and Balance Sheet as on 31.12.2024, for the period from 1.1.2023 to 31.12.2024 including suggestions, if any.**

The Treasurer welcomed the entire participants in the meeting and also expressed his gratitude to all the members for their cooperation in overcoming various challenges faced

during the period. In his speech, he informed that the President has invited *Internal Audit Committee Members* on 4<sup>th</sup> January 2025 to discuss the Annual Report and balance Sheet, for the year ending 31<sup>st</sup> December 2024, and to make necessary suggestions and adopt resolutions. The Treasurer placed the annual report and balance sheet before the Internal Audit Committee for approval. The *Internal Audit Committee* after detailed deliberation adopted the Annual Report of the Society and resolved.

**Resolution No.1**

***“Resolved unanimously by the Society in its 5<sup>th</sup> Annual General Meeting held on 5<sup>th</sup> January, 2025 that the adoption of the Annual Report and Balance Sheet statement for the period from 01.01.2024 to 31.12.2024 is hereby considered and approved”***

**Agenda No. 6: Dissolution of the present committee by the Chairperson**

The President announced that the Old Committee has been dissolved.

**Resolution No.2**

***That the old committee for the tenure 1<sup>st</sup> January 2024 to 31<sup>st</sup> January 2024 of GOHS was dissolved after the declaration made by the president.***

**Agenda No. 7: Proposed Chairperson to proceed with the meeting**

The advisor Mr. Gopal Das requested Mr. B.N. Jha to preside over the meeting and proceed with the meeting.

**Agenda No. 8: Selection / Election of New Committee**

Members Mrs. Farishta Yasmin, Mr. Gautam Bhattacharyya and Mr. Pran Pratim Dutta proposed that the previous committee may continue for one another term since the committee has shown an excellent performance in the preceding years. All the members present in the meeting supported the proposal with big applause. President B.N. Jha proposed Mr. Hiranya Patar, Senior Police Officer, Govt. of Assam named as a Legal Advisor of the society. Members present in the meeting supported it with applause. Another two members Mrs. Ashoka Das and Mr. Pran Pratim Dutta were also included for the new committee.

**Resolution No.3**

***After detailed deliberation the new committee was formed with the inclusion of three new members.***

1.	<i>Advisor</i>	<b>Mr. Gopal Das</b>
2	<i>Legal Advisor</i>	<b>Mr. Hiranya Patar</b>
3.	<i>President</i>	<b>Mr. Baidya Nath Jha</b>
4.	<i>Secretary</i>	<b>Mrs. Pallabi Dutta</b>
5.	<i>Treasurer</i>	<b>Mr. Parimal Gogoi</b>
6.	<i>Auditor</i>	<b>Mr. Shyam Dev Sarma</b>
7.	<i>Vice-President</i>	<b>Mr. Dhiraj Goswami</b>
8.	<i>Vice President</i>	<b>Mr. Rupankor Kalita</b>

9.	<i>Asst. Secretary</i>	<b>Mr. Bibhu Roy</b>
10.	<i>Asst. Secretary</i>	<b>Mr. Diganta Boruah</b>
11.	<i>Executive Member</i>	<b>Mrs. Mridusmita Pator</b>
12.	<i>Executive Member</i>	<b>Mrs. Kalpona Medhi</b>
13.	<i>Executive Member</i>	<b>Mrs. Hemaprabha Das</b>
14.	<i>Executive Member</i>	<b>Mr. Bidyut Bhardwaz</b>
15.	<i>Executive Member</i>	<b>Mrs. Ashoka Das</b>
16.	<i>Executive Member</i>	<b>Mr. Pran Pratim Dutta</b>

#### **Agenda No. 9: CCTV Systems to be revived**

The society members unanimously consented that the more CCTV cameras should be installed as per the requirement.

#### **Resolution No.4**

*After detailed deliberation, the society has decided to install necessary cameras at the sensitive points.*

#### **Agenda No. 10 Heavy materials should not be kept in the staircase/ common areas**

The society requested all the members and requested that the heavy materials should not be kept in the staircase/ common areas to avoid any hindrance during an emergency.

#### **Resolution No.5**

*After detailed deliberation the society has decided that the heavy materials will not be allowed to be kept in the staircase/ common areas.*

#### **Agenda No.11 Monthly maintenance fees and corpus fund**

The society has discussed the monthly maintenance fees and corpus fund. Society thanked everyone for depositing their dues on time. The President B.N. Jha expressed his gratitude to **Mr. Diganta Baruah** for his timely payment of dues. The members present in the meeting have unanimously given their consensus that the monthly maintenance fees and corpus fund will not be increased and the terms and conditions for the contribution will remain the same.

#### **Resolution No.6**

*After detailed deliberation, the society has decided that the monthly maintenance fees Rs.2500/- is payable before 10<sup>th</sup> of each calendar month and the annual corpus fund of Rs.5000/- per flat before 29<sup>th</sup> of February 2025.*

#### **Agenda No. 12: Tenant Issues**

The matter of nuisances created by some of the tenants was discussed. The present members unanimously gave their consensus that only *married families* will be allowed as tenants in our apartment. The meeting has directed the executive committee to take necessary steps against the tenants of 5B and 4D or any other tenants deemed proper and fit as they have been creating problems to the society.

**Resolution No.7**

*After detailed deliberation, the society has decided that only married families will be allowed as tenants in our apartment. The executive committee will take necessary actions if nuisances created by any tenants are deemed fit and proper according to the Bye-Laws of the society.*

**Agenda No. 13: Vote of thanks to the Chair**

The Advisor expressed his sincere gratitude to the Chair for their leadership and guidance. He extended his thanks to the Chairman, Secretary, and members for their valuable contributions and ongoing support. Special thanks were given to the observer, for his insightful observations during the meeting. The advisor also appreciated the dedication of the office bearers, the cooperation of all members, and the efforts of those involved in hospitality and refreshments. Finally, he acknowledged the security personnel for their role in ensuring a safe and successful event.

**Agenda No. 14: End of Meeting**

The President announced that the meeting wrapped up successfully.